

Oakland School for the Arts

Board of Directors:

Josefina Alvarado Mena, Esq.
Adrienne Barnes
Mike Barr, Treasurer
Steven Borg, Vice Chair
Elise Darwish, Chair
Jonathan Dharmapalan

Wei-Ling Huber
Carol Isen
Milica Mitrovich, Secretary
Dr. Jason Reimann
Dewayne Walton
Dr. Dianne Woods
Student Advisor: Nora Cesareo-Dense

Staff:

Lisa Sherman-Colt
Mike Oz
Katy Zaugg
Kimberly Palmore
Romy Douglass

**Minutes of the
Board of Directors Meeting
June 11, 2020, 6:15 PM
Oakland School for the Arts**

Join Zoom Meeting

Dial in +1 669 900 6833 Meeting ID: 984 0954 5120

TIME	TOPIC
6:17	Call to order/Roll Call/Announcement of Closed Session In attendance: Alvarado Mena, Barnes, Barr, Borg, Darwish, Dharmapalan, Huber, Isen, Mitrovich, Rush Woods. Student Rep Nora Cesareo-Dense was also present.
	The board will observe 2.23 minutes of silence, to commemorate the date Mr. Ahmaud Arbery was killed and to honor all Black lives lost to police violence and oppression. The public is invited to join in this observance.
6:22	CLOSED SESSION: Conference With Labor Negotiators §54957.6 Agency designated representative: OSA Bargaining Unit. Position title subject to the negotiations: COSATS/CTA/NEA
7:11	Report out from Closed Session/Second Roll Call/Establish Quorum Voted to
	Meeting Norms reviewed.
	Public Comment on non-agenda items <i>Sign up available to members of the public via Zoom Chat</i> <ol style="list-style-type: none"> 1. Nora Cesareo-Dense - gave her student report 2. Morey Riordan - uprising for BLM, our leadership team at OSA is white. 3. Traci Thomas - alumni from 2012.
7:20	Advancement Update & 2020-21 Budget Presentation (Vote Needed) <i>This is an oral report given by Mrs. Sherman-Colt on behalf of the Advancement Team, and a budget presented by the Finance team for the coming school year.</i>

OSA is fully ADA accessible. Anyone requesting accommodation should contact Romy Douglass rdouglass@oakarts.org or 510-873-8815 at least 72 hours prior to the meeting.

Members of the public may address the Board of Directors on any topic relevant to OSA. There is a 3 minute time limit. OSA reserves the right to limit the number of speakers. All listed times are approximate. Agendas and materials may be viewed at www.oakarts.org or in Room 232, 530 18th Street, Oakland, CA 94612 during normal school hours.

	<ul style="list-style-type: none"> • Presentation of report - shared fundraising history of this year and the impact of COVID. Fundraising by source data was shared. Planning for 20/21 including risks. See board packet for detail. Finance portion of the presentation shared by Tom Nichols of CSMC. Beginning July 1 there will be more info coming from state, and an opportunity for changes. Have to approve the budget before us and can adjust in future. Please see board packet for details. A summary of Budget Adjustments was shared by Mrs. Sherman-Colt. Recommend the budget be approved by the board. • Public Comment <ul style="list-style-type: none"> ○ Morey Riordan - does this mean any staff layoffs? Response - no jobs or programming cuts. ○ Jordan Holly - same question ○ Karen Morfin - does this anticipate higher FRL? And increase in LCFF funding? Once CALPADS reports are certified any funding differences. ○ Alison Hurley - are there projected cuts on rentals and spaces? Response - all spaces included in budget ○ Becky Flanigan - where is fundraising and PPP loan reflected? Response - under local revenue line. PPP isn't revenue until forgiveness happens. Booked as a loan once funds received. Then booked as revenue once forgiven. • Board Discussion Ms. Huber feels comfortable as it's a conservative budget. Dr. Rush Woods - call the question - note of appreciation from the board to team. Moved to approve the 20-21 Budget- Mr. Barr /2nd Mr. Dharmapalan Ms. Alvarado Mena - build grant writing capacity (state and federal). OSA Foundation idea is problematic as a dev strategy. One admin to run foundation and one to run school. Difficult environment, compete with school resources. Roll Call Vote (yes): Alvarado Mena, Barnes, Barr, Borg, Darwish, Dharmapalan, Huber, Mitrovich, Rush Woods. Motion Passed Unanimously (MPU). Dr. Rush Wood left the meeting after this point.
7:52	<p>Consent Agenda <i>(vote needed)</i></p> <ul style="list-style-type: none"> • Minutes approval of 5/28/20 meeting Motion to approve minutes by Mr. Borg/2nd by Ms. Barnes/Roll Call Vote (MPU)
7:57	<p>COVID Summary Plan (Vote Needed) <i>This document is a brief summary of the school's response to COVID 19 in lieu of an LCAP, per state guidelines, and will be submitted to OUSD and ACOE once approved.</i></p>

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	<ul style="list-style-type: none"> • Presentation of plan • Public Comment <ul style="list-style-type: none"> ○ Tom Nichols- this is a reset of LCAP process. ○ Leon Jones - will there be stakeholder engagement? Response - yes, it's vital. • Board Discussion & Vote - Mr. Barr questions the timeframe covered by this document, is it for 19-20 or 20-21? Response: it's for 19-20. Ms. Alvarado Mena questions whether we should provide documentation of the shelter in place order. Response - will inquire whether attachments are allowed in portal. Note: Ms. Mitrovich left the meeting at this point. <p>Motion to approve COVID Summary Plan by Ms. Huber/2nd by Mr. Barr Roll Call Vote (yes) Alvarado Mena, Barnes, Barr, Borg, Darwish, Dharmapalan, Huber. MPU</p>
8:04	<p>Committee Norms <i>This portion opens discussion on how various board committees are run.</i></p> <ul style="list-style-type: none"> • Presentation of information by Ms. Alvarado Mena with her suggestions: Define how items are agendaized for board committees. Noticing ideas for board committee meetings. Committee membership publication. Minutes taken at standing board committees. How are committees coordinated amongst themselves. Ms. Darwish - what is your outcome - is there brainstorming today or a later vote? Ms. Mena - should incorporate into bylaws. • Public Comment <ul style="list-style-type: none"> ○ Morey Riordan - likes this, good direction for board ○ Jordan Holly - would like the slides sent out beforehand • Board Discussion <p>Mr. Borg - balance against administrative burden, be careful we don't over engineer this. Ms. Darwish asked for bylaws samples. Mr. Barr - what is the goal. Ms. Huber - What are the standing committees and how do you get appointed to them? Mr. Borg - historically not how board has run. Mr. Barr - revisit in August. Ms. Darwish will share standing committee info. Tom Nichols will send samples. Ms. Darwish asked Ms. Alvarado Mena for sample language.</p>
8:28	<p>Notification of search for annual Fiscal Auditor Public Comment</p> <p>Karen Morfin - is a CPA. First year of audit the prices are more expensive. Can be double.</p> <p>Katy Zaugg - thank Kim for working so hard</p> <p>Mike doesn't feel it's appropriate to be on both finance and audit committee. Elise will check with legal.</p>
8:32	Dismissal

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